

Syracuse University, School of Education – Inclusive Elementary and Special Education Program (New)
Petition to take/transfer a course from another institution

Name _____ SU ID# _____ Liberal Arts Concentration or Major _____
 Acad. yr: Address _____ phone aaaaaa _____ e-mail _____
 Summer: Address _____ phone "g/o ckn _____

Institution: College name _____ City/State _____
 Credit given by college (check one): ___semester hrs. ___quarter hrs. ___other (explain and give semester hour equiv.) _____

Course information: Course number _____ credits _____ Date to be taken (e.g. Sum 10, Fall 10) _____
 Course Title _____ *Paste or attach a photocopy of official course description*

I wish to use this course to meet the following requirement(s):

Check all that apply – i.e., if you will use it to meet a distribution *and* a concentration/major requirement, check both. If you are proposing a distribution or concentration course, consult the program’s list of distribution courses and concentration/major checklist to get ideas of what types of courses might be appropriate.

Requirement

MAT 117	Must be equivalent course, approved by Dr. Joanna Masingila (215 Carnegie). The two math grades must average to a B- or better, with no grade less than a C.
MAT 118	
Lab science	Must be approved by Dr. Sharon Dotger (109 Heroy). The two science grades must average to a B- or better, with no grade less than a C. (At least one of SCI 104 or 105 must be taken at SU.)
WRT 205	Must be equiv. & approved by Writing Program, (Janine Jarvis, 238B HBC). Min. B- grade required. See http://wrt.syr.edu/wrtcoursesubs.html for already approved & denied courses.
U.S. History	Course with broad U.S. content.
History II	Diversity within the U.S., broad European content, or world/Non-Western content
Geography	A physical geography course may not be used in a People, Places and Societies concentration.
Cit Econ & Gov	U.S. focus for government courses.
Global Perspective	Not history.
Literature	Not children’s literature, film courses, etc.
Other breadth	Arts (history, not studio), philosophy, religion, additional science, additional math,
Lower div. concentration/major	SU’s upper division is 300 level or above. Other colleges’ course numbering systems may differ. If you are requesting upper division credit, look at their catalog/ policies (e.g., on line) and attach a copy of the policy to this form. If you can’t find the information, and are completing a Human Thought & Expression, or People, Places and Societies concentration, email Marie Sarno with information before getting signatures (mrsarno@syr.edu). If you are completing a liberal arts major, that SU department must approve this course and will decide if it is upper division or if more information is needed.
Upper div. concentration/major	
Foreign Language	If only one 4-credit beginning course is proposed, must be approved as equivalent to 101 by the SU Foreign Languages & Lit dept. (HBC). Otherwise, two 3-credit courses are required (or the 2 nd course in the 2-course sequence, if you have previous study to skip the 1 st course).
Other	Give details of requirement to be met.

Approval	Student	_____	Date _____
Signatures:	Inclusive Program Faculty Advisor	_____	Date _____
	Lib Arts major dept. (if completing a major and proposing a course for that major)	_____	Date _____
	Math, science, writing, foreign language additional approval (if applicable)	_____	Date _____ a
	Corinne Smith (Program Coordinator.)	_____	Date _____
	Academic and Student Services	_____	Date _____

(Rm. 230, 111 Waverly Avenue)

Grade must be C or better for credits to transfer. Math and science grades must meet program requirements (nothing below a C, and two courses averaging to a B- or better). Grade in individual writing courses must be B- or better.
Official Transcript must be sent to Academic and Student Services, School of Education – 270 Huntington Hall, Syracuse University, Syracuse, NY 13244-2340.